



POLICY 1.15 ENVIRONMENTAL MANAGEMENT

PURPOSE

Kurrajong is a community organisation with an underpinning foundation of our core beliefs and values which guides our decisions and actions, and that includes the commitment to reducing our environmental impacts while providing superior service and value to our customers.

This environment policy sets out Kurrajong's position on the environment. It covers all Kurrajong's activities that impact on the environment that we live and work in.

In particular, this policy outlines our commitment to maintaining the international and Australian Environmental Standards at Kurrajong Recycling Wagga by:

- a. Conducting our business in an environmentally responsible manner by complying with AS/NZS ISO 14001:2004, the International Standard for Environmental Management System;
- b. Complying with AS/NZS 5377:2013 Collection, storage, transport and treatment of end-of-life electrical and electronic equipment in line with that legislation;
- c. Ensuring the quality of our systems by complying with AS/NZS ISO 9001:2015 Quality Management Systems.

SCOPE

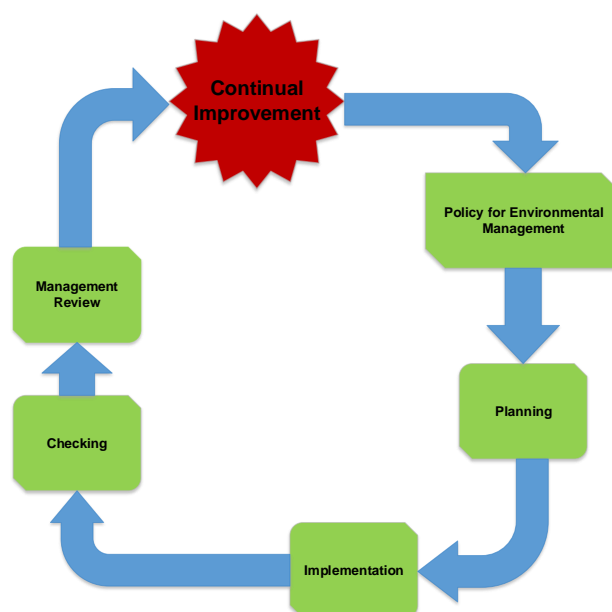
Compliance with this policy and its supporting procedures is mandatory for the Kurrajong Board, the Executive and Managers, staff, supported employees, clients, volunteers and contractors at Kurrajong.

PROCEDURES

Kurrajong will:

1. Comply with environmental laws and regulations.
2. Ensure an environmental management framework that includes environment standards, practices and procedures is developed, implemented and reviewed to identify and manage our material environmental risks.
3. Develop a culture of sustainable environmental management by: developing the awareness and involvement of our employees; implementing programs for environmental management and energy reduction.
4. Establish business unit-specific environment management strategies for reducing our rate of emissions and energy through improvement initiatives that are economically viable.
5. Commit to actively considering the use of alternative energy sources and low emissions technology, as they become economically viable.

6. Share best practices for environmental management and energy efficiency across our businesses.
7. Incorporate environmental and energy conservation considerations into our business decision-making processes, particularly for capital allocation.
8. Engage with our suppliers, customers and joint venture partners to develop improved environmental sustainability practices.
9. The safety of people, the impact Kurrajong has on the environment and the reputation of Kurrajong is paramount to all of us and compliance with this Policy will enable us to achieve this.
10. This policy and the corresponding Management Systems are ratified by the Kurrajong Board of Directors as a commitment to reducing the organisation's carbon footprint and maintaining efficient and effective systems. The Board of Directors will:
 - a. include environmental factors in its Strategic Risk Register;
 - b. receive reports from relevant Managers and take advice for continual improvement to the systems;
 - c. review the policy every year for currency and legitimacy; and
 - d. allocate resources as required.
11. Kurrajong will ensure that this policy is accessible to staff, supported employees, volunteers, contractors and the community by:
 - a. Making it available for public view on the Kurrajong website, and for staff view in the Policies and Procedures section of the website;
 - b. Displaying copies of the policy at the worksite;
 - c. Including mention of our environmental management systems in Kurrajong's staff and supported employee Duty Statements; and
 - d. Communicating the policy to staff and contractors at induction.
12. Kurrajong will conduct Quality Internal Auditing at Kurrajong worksites annually.



RELEVANT LEGISLATION

Environmental Planning and Assessment Act 2018

NDIS Provider Registration Practice Standards Rules 2018 reference/s:

Code of Conduct Rules 2018	<i>element 3</i>	<i>Provide supports and services in a safe and competent manner with care and skill</i>
	<i>element 5</i>	<i>Promptly take steps to raise and act on concerns about matters that may impact the quality and safety of supports and services provided to people with disability</i>
Quality Indicators	<i>Part 2: Core Module: Division 2 Governance and Operational Management</i>	<i>12 Risk Management 13 Quality Management 16 Incident Management</i>
	<i>Part 2: Core Module: Division 4 Support Provision Environment</i>	<i>24 Safe Environment</i>